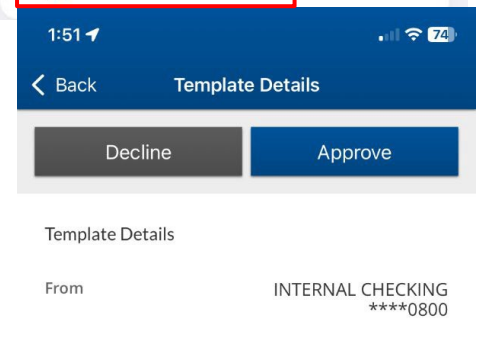
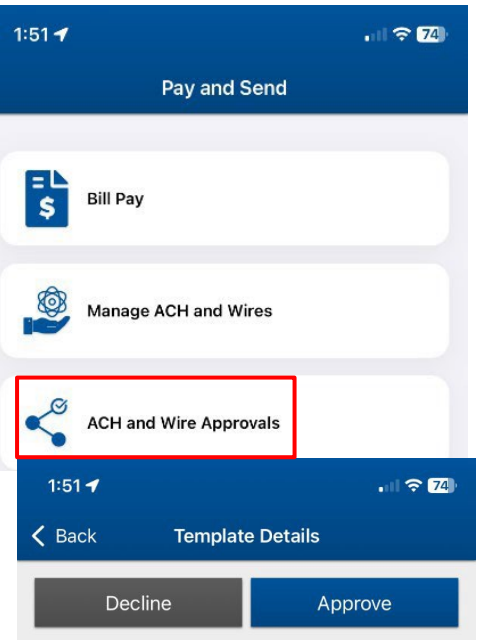
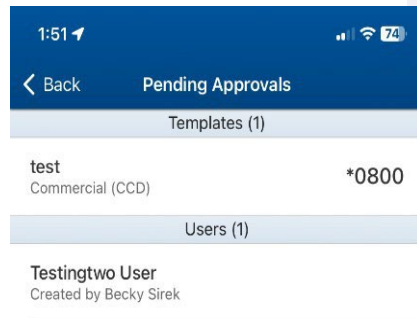
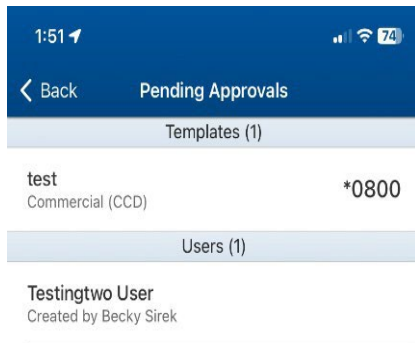


In Business Mobile, it's convenient to manage pending approvals for payments, templates, and users. Only Business Admins and users with Approval access see "Approval" in the menu.

1. Select Approval in Business Mobile menu.
2. Select a payment, template, or user to review.
3. Review details and select Decline or Approve. Either action triggers an email to the initiator.
4. If Approve is selected, authenticate identity (not required to approve templates).



Approve options:

- **Call Me** – always an option (add 2nd number in Business Banking web)
- **Text Me** – active if enabled in web
- **Token** – displays if enabled in web
- **Touch ID (iOS) / Fingerprint ID (Android)** – displays if your device supports it and the user enables it in Business Mobile App > Settings.
- **FaceID (iOS only)** – displays if your device supports it and the user enables it in Business Mobile App > Settings. Approval happens after clicking Approve (step 4 bypassed)